

# ILLINOIS PRINCIPAL PREPARATION ENDORSEMENT ONLY

Specific admission requirements are needed for this program. Please contact the Office of Graduate Admission and Student Services to see if you qualify for admission into this licensure track. This program prepares educators for school administrative responsibility. This program is designed to help the candidate:

- Promote the success of all students through developing and implementing a shared vision of learning and programs that support this learning.
- Develop basic skills in management of the organization, operations and resources for a safe, efficient and effective learning environment.
- Collaborate with staff, boards, students, families and community members in response to diverse educational and community interests and needs while mobilizing community resources.
- Demonstrate integrity, fairness and ethical behavior to help in the development of a caring and moral school community.
- Understand and respond to the larger political, social, economic, legal and cultural contexts.

## General Graduate Admission Requirements

All applicants must meet the general admission requirements for Concordia University Chicago graduate programs as published in the Concordia University Chicago academic catalog (<http://catalog.cuchicago.edu/graduate/graduate-admission-student-services/>).

New students are accepted into graduate degree-seeking, approval, certificate, endorsement and/or post-graduate programs for online and on-campus study in the fall, spring, or summer semesters. Previously admitted students seeking to change programs may do so at the beginning of a semester (only) by submitting a Change-of-Program quick app (<https://capp.cuchicago.edu/graduate/change-of-program/>).

Applicants must be in good academic standing according to Concordia University Chicago's satisfactory academic progress standards at the time of requesting a program change.

## Program-Specific Admission Requirements

In addition to the admission requirements, candidates must also possess at entry to the program **at least two years of full-time, successful teaching experience and/or student support personnel experience** (Social Worker, School Counselor, School Nurse, Speech and Language Pathologist, and School Psychologist), and hold a valid Illinois Professional Educator License (PEL). A copy of a valid Illinois PEL must be submitted.

## Endorsement Requirements

| Code     | Title   | Hours |
|----------|---|-------|
| EDL-6120 | Supervision and Improvement of Instruction                | 3     |
| EDL-6130 | School Evaluation and Change Process                      | 3     |
| EDL-6140 | Curriculum and Assessment: Framework for Student Learning | 3     |

|                    |   |           |
|--------------------|---|-----------|
| EDL-6230           | School Law and Policies                               | 3         |
| EDL-6235           | Principal as Resource Manager                         | 3         |
| EDL-6240           | Instructional Leadership                              | 3         |
| EDL-6300           | Ethical Leadership: Models and Practices              | 3         |
| EDL-6310           | School, Families and Community Partnerships           | 3         |
| EDL-6993           | Illinois Principal Preparation Program: Internship I  | 3         |
| EDL-6994           | Illinois Principal Preparation Program: Internship II | 3         |
| <b>Total Hours</b> |   | <b>30</b> |

## Capstone Experience

The capstone is a year-long (two consecutive semesters - fall and spring) clinical experience offering a variety of appropriate site-based hands-on experiences, including public policy in a diverse setting supervised by University and site personnel. These should be among the final courses in the program (EDL-6993 Illinois Principal Preparation Program: Internship I and EDL-6994 Illinois Principal Preparation Program: Internship II). In order to enroll in these courses, the student must be in the Principal Preparation Program, and must consult with his/her Graduate Program Specialist (GPS) advisor before registration.

## Non-degree Completion Requirements

- Have on file an application as a non-degree-seeking graduate student.
- Complete, for the program being sought:
  - the credit hours and levels as designated,
  - within the specified time limit,
  - with a minimum cumulative GPA of 3.0.
- Students completing multiple advanced programs or degrees at CUC must have a 3.0 GPA in each academic program in addition to a minimum cumulative GPA of 3.0.
- If transfer credit is approved to be applied: have on file an approved "Graduate Transfer Credit Approval" form(s) or evaluation(s).
- Have on file the Intent to Graduate/Complete form with the Office of the Registrar by the published deadline.
- Take and pass the final examination or terminal requirements in the program during or after the final course.
- Approval of the faculty.
- Payments of all tuition and fees due to Concordia University Chicago. All holds must be removed to receive transcripts and diploma.

Every attempt has been made to include information to aid the student with information about his/her program requirements. It is, however, the student's responsibility to complete all steps and meet all deadlines relevant to completion requirements.

Please note: At the time of **program completion**, among other licensure requirements, candidates must have **at least four years of full-time, successful teaching experience and/or student support personnel experience** to apply for licensure. Application for the Illinois Principal endorsement on the professional educator license (PEL) is made through the Office of the Registrar following completion of the CUC program of study, passing a year-long internship, passing the Illinois principal content exams ILTS 195 and ILTS 196, and successful completion of the two Administrator Academies on Teacher Evaluation. Candidates must hold a master's degree from an accredited university.